

## **Aim Discharge Follow up Communication and Protocol**

For all patients who are being discharged with plans for follow up at AIM the discharging resident must either speak with the AIM phone nurse (624-9670) at the time of discharge or if after hours or weekends dictate a brief summary as described below. The same information should be communicated to clinic regardless of method.

For dictations, utilize the standard clinic dictation line and at the end of the dictation hit "9" to indicate a stat dictation. This will then be available in the AM of the next business day.

Components to communicate:

- 1) Patient identifiers: Name, DOB, MRN, Contact phone #, Date of Discharge
- 2) Discharging UHATS team and attending at time of discharge
- 3) Discharging resident to contact for questions
- 4) When patient needs to be seen
- 5) With whom the follow up should be scheduled
- 6) Primary hospital discharge diagnosis/problem
- 7) Follow up needs (such as wound check, Prottime, etc.)

For dictations, the clinic staff will be asked to page the discharging resident once the follow-up appointment has been scheduled and notify him/her of the date, time, and name of the physician that the patient will see. The discharging resident must contact the follow up physician and provide a brief verbal report.

This dictation is intended to complement not replace direct physician-to-physician communication.

## UHATS Follow Up Clinic Scheduling Protocol

